

MINUTES

REGULAR CITY COUNCIL MEETING

CITY OF CRANDALL, TEXAS

Court Chambers ~ Police & Municipal Court Building

104 East Trunk ~ Crandall, Texas 75114

Monday ~ January 5, 2026

At 6:30 p.m.

Mayor – David Lindsey

Mayor Pro Tem – Scott Rogers

Council Member – Tim Atkins

Council Member – Caleb Allen

Council Member – Kimberly Herrera

Council Member – Adam Holden

City Manager – David Sanchez

**NOTICE IS HEREBY GIVEN PURSUANT TO V.T.C.A.,
GOVERNMENT CODE, CHAPTER 551, THAT THE CITY COUNCIL
FOR THE CITY OF CRANDALL WILL CONDUCT A MEETING,
OPEN TO THE PUBLIC, ON MONDAY, JANUARY 5, 2026, AT 6:30
P.M. AT THE CITY OF CRANDALL COURT CHAMBERS LOCATED
AT 104 EAST TRUNK ST., CRANDALL, TEXAS 75114.**

REGULAR MEETING

1. **Open Meeting, Invocation, Pledge of Allegiance-**
Mayor Lindsey called the meeting to order at 6:30 pm and led the invocation, followed by the Pledge of Allegiance.
2. **Roll Call and Declaration of a Quorum and Call to Order.**
Mayor Lindsey conducted roll call. Councilmember Atkins was absent. All other Councilmembers were present, and a quorum was present.

3. **Citizens Wishing to Address City Council: Three (3) minutes are allowed per speaker on any item related to the City, including items listed on the agenda. Five (5) minutes will be allowed during a Public Hearing. Citizens may speak at the beginning of a meeting or at the time the item comes before Council in accordance with Texas Government Code Section 551.007. Comments will be allowed before considering each item on the agenda, provided that the City Secretary has received a speaker request form before the start of the meeting. No action may be taken by the city council during public comments-**

Citizen Michelle Forman who resides at 201 Rolling Ridge Ct. Crandall, Texas 75114 spoke regarding requesting clarification on the ongoing negotiations between Crandall and the ESD TIRZ negotiations and the lack of involvement of the county and the ESD; there was discussion about the EDC scheduling upcoming TIRZ workshop; and comments on the recent County Commissioner's Court meeting.

4. **Announcements by the Mayor, City Council Members or Staff. At this time, reports about items of community interest on which no action will be taken may be given to the public per Chapter 551.0415 of the Government Code-**

Mayor Lindsey announced that upcoming events will be posted on the city website and Facebook page for more information.

5. **Communications From Mayor and Council. Receive Councilmember requests for future agenda items, current and future items of community interest and other items of interest regarding the City of Crandall-**

Mayor Pro Tem Rogers requested discussion on posting autism signs in neighborhoods, discussion on approving minimum requirement of 1-acre lots for new residential subdivisions, and an update on the remodeling at City Hall. Councilmember Holden seconded the requests.

6. **Updates & Discussion by the City Manager or staff.**

- **Provide an update on the East Dallas water customers' transition to Talty SUD-**
- The City Manager provided an update on the East Dallas water customers' transition to Talty SUD next steps to include completing CCN transfer agreement, submit request to PUC to officially complete the transfer in which the process will take around 4 months, create a map of the new CCN areas, notify customers, and once legal paperwork is completed, Talty and Crandall will complete the work to connect customers to Talty's water lines.

- **Provide a reminder for the MLK holiday schedule-**
The City Manager announced that city offices close at 3pm on January 16, 2026, and city offices will be closed on January 19, 2026, for the MLK Day Holiday.

The City Manager reminded the Council that the City Council meeting will be on January 20, 2026, due to the MLK Day Holiday closure.

- **Provide an update on the Communications and Marketing Coordinator position-**

The City Manager announced that the selected candidate for the Communications and Marketing Coordinator position accepted the offer and her first day is on January 12, 2026.

- **Provide an update on the Development Services Director position-**

The City Manager announced that the candidate selected for the Development Services Director position accepted another offer due to location being closer to his family. The City Manager stated that staff will continue to conduct interviews.

The City Manager discussed meeting with the Kaufman County Emergency Management Coordinator, Steve Howie, regarding the county emergency notification system. The City Manager stated that the county utilizes Everbridge as their emergency notification system and that the city will transition to Everbridge. The City Manager stated that he will work with Mr. Howie over the next couple of weeks to implement a transition process from Code Red to Everbridge for the citizens of Crandall.

Councilmember Herrera asked what the final transition process will be and how the city will communicate to the public of the transition.

The City Manager responded that there will be a step-by-step process that will be communicated to the public.

7. **Consent Agenda**

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately-

A. Consider and act on approval of City Council Minutes: 12/15/2025-

Councilmember Holden made a motion to approve. Mayor Pro Tem Rogers seconded the motion. The motion was carried out with a vote of 3-1. Councilmember Herrera abstained.

B. Consider and act on the revised Zoning Change application submittal for property identified as being Kaufman CAD ID 15828; approximately 0.827 acres of land, situated in the D. Wilkerson Survey, Abstract No. A0566, Kaufman County, Texas, generally located on the southeast right-of-way line of East Trunk Street and I175 frontage road in the City of Crandall city limits, Kaufman County, Texas-

Mayor Pro Tem Rogers made a motion to remove agenda item 7B and add it to the regular agenda. Councilmember Allen seconded the motion. The motion was carried out with a unanimous vote of 4-0.

The Council discussed this agenda item with the City Manager and City Attorney.

Councilmember Holden made a motion to table until further details clarified by City Manager and/or a new application is submitted to the Planning & Zoning Committee. Mayor Pro Tem Rogers seconded the motion. The motion was carried out with a unanimous vote of 4-0.

REGULAR AGENDA

8. Discussion and Possible Action on the formation of a Public Safety Committee as requested by Councilmember Holden-

Councilmember Holden made a motion that the City Manager and staff create an application process to form a Public Safety Committee, and the Communication and Marketing Coordinator host a survey to put on social media for citizen feedback regarding the formation of the Public Safety Committee. Councilmember Allen seconded the motion. The motion was carried out with a unanimous vote of 4-0.

9. Discussion and Possible Action on the Mowry Street Improvement project as requested by Mayor Pro Tem Rogers-

Andrew Mata with Birkhoff, Hendricks & Carter L.L.P. provided the Council with a project update memo to include the current tentative schedule for the Mowry Street Paving and Drainage Improvements project.

Mayor Pro Tem Rogers discussed this agenda item.

Joe Carter with Birkhoff, Hendricks & Carter L.L.P. provided the Council with a project overview.

No action was taken.

10. **Discussion and Possible Action on Ordinance No. 01052026 - Ordering a General City Election to be held on May 2, 2026, for the purpose of electing three (3) Council Members to the City of Crandall City Council-**

Councilmember Holden made a motion to approve. Councilmember Allen seconded the motion. The motion was carried out with a unanimous vote of 4-0.

11. **Executive Session:**
The City Council will hold executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained therein:

Executive Session: Texas Government Code Section 551.087, Deliberation Regarding Economic Development (Tax Increment Reinvestment Zone Six and Project Grand Slam)-

Executive Session: Texas Government Code Section 551.072, Deliberation Regarding Real Property (Land Acquisition)-

Councilmember Holden made a motion to adjourn into executive session at 7:08 pm. Councilmember Herrera seconded the motion. The motion was carried out with a unanimous vote of 4-0.

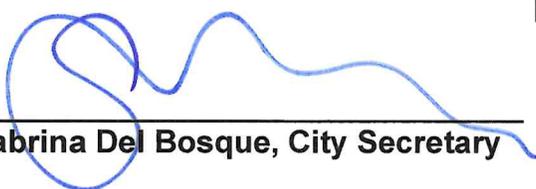
12. **OPEN SESSION: The City Council will now adjourn Executive Session, reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session-**

Councilmember Holden made a motion to adjourn from executive session at 7:41 pm. Councilmember Herrera seconded the motion. The motion was carried out with a unanimous vote of 4-0.

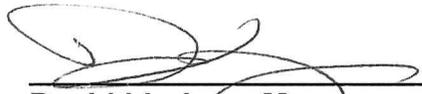
No action was taken.

13. **Adjourn-**
Councilmember Holden made a motion to adjourn at 7:41 p.m. Councilmember Herrera seconded the motion. The motion was carried out with a unanimous vote of 4-0.

Attest:



Sabrina Del Bosque, City Secretary



David Lindsey, Mayor

