Re-Platting Requirements

APPLICATION: Original Completed Application signed and notarized by the owner of the property.

PROOF OF OWNERSHIP: Proof of ownership of the property will need to be provided. This could be closing documentation from purchasing the property or a copy of the deed to the property.

PLAT: A Copy of the Original Plat will be required before the Application is considered complete.

PURPOSED RE-PLAT: Ten (10) 11 X 17 copies of the purposed re-plat are required along with 4 Large Copies and 1 Large Mylar Set to record in the Kaufman County Offices. An electronic copy of the purposed re-plat is also required.

SURVEY: A Copy of the property survey will be required.

LEGAL DESCRIPTION OF PROPERTY: Documentation stating the legal metes and bounds of the property will be required.

CURRENT TAX CERTIFICATE: A current original tax certificate obtained from Kaufman County will be required as proof that all taxes are current on the property.

APPLICATION FEE: Application fees shall be paid before the Application is considered complete. The application for a re-plat review is $200.00 plus $2.00 per lot that must receive the notice of publications. The City Secretary shall calculate and receive total amount due before processing the application.

PUBLIC HEARING: A public hearing will be scheduled prior to review by the City Council. The City will require 30 days from the date the application is considered complete to publish notices of the Public Hearing and mailing notices of the Public Hearing to residents in the 200-foot buffer zone.

If you have questions please call 972-427-3771 and speak to the Planning and Zoning Department.

City of Crandall Development Application

Please check the appropriate box below to indicate the type of application you are requesting and provide all information required to process your request.

- ☐ Annexation Petition
- ☐ Comprehensive Plan Amendment
- ☐ Land Study
- ☐ Specific Use Permit (SUP)
- ☐ Variance, Subdivision
- ☐ Variance, Zoning
- ☐ Zoning Change

- ☐ Amending Plat
- ☐ Final Plat
- ☐ Preliminary Plat
- ☐ Planned Development Detailed Plan
- ☐ Planned Development Concept Plan
- ☐ Site Plan
- ☐ Other: _____

PROJECT INFORMATION

Project Name: _____

Project Address (Location): _____

Existing Zoning: _____ Proposed Zoning: _____

Existing Use: _____ Proposed Use: _____

Existing Comprehensive Plan Designation: _____ Gross Acres: _____

Application Requirements: The applicant is required to submit sufficient information that describes and justifies the proposal. **See appropriate checklist and fee schedule for minimum requirements. Incomplete applications will not be processed.**

APPLICANT INFORMATION

Applicant: _____ Company: _____

    Address: _____ Tel: _____ Fax: _____

    City: _____ State: ____ ZIP: _____ Email: _____

Property Owner: _____ Company: _____

    Address: _____ Tel: _____ Fax: _____

    City: _____ State: ____ ZIP: _____ Email: _____

Key Contact: _____ Company: _____

    Address: _____ Tel: _____ Fax: _____

    City: _____ State: ____ ZIP: _____ Email: _____

SIGNATURE OF PROPERTY OWNER OR APPLICANT
(SIGN AND PRINT OR TYPE NAME)

SIGNATURE: _____

(Letter of authorization required if signature is other than property owner)

Print or Type Name: _____

Known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration expressed and in the capacity therein stated.

Given under my hand and seal of office
on this _____ day of _____ 2018.

_____
Notary Public

For Departmental Use Only

Case No. _____

Date Submitted _____

Total Fee(s): _____

Check No.: _____
Date Sent to City
Planner / City
Engineer: _____

Accepted By: _____

Form Updated: 1/2011

PLANNING AND ZONING FEE SCHEDULE

The following fees are for the processing of development/subdivision applications, as governed by the Development Standards, as amended, of the City of Crandall, Texas.

Land Study:

Single-Family Residential	$150 plus $2 per lot
Multi-Family Residential	$150
Non-Residential	$150

Preliminary Plat
(Requires engineering/construction plans, including, but not limited to, those for paving, drainage, water, sanitary sewer, screening/retaining walls, landscaping, etc.):

Single-Family Residential	$350 plus $5 per lot
Multi-Family Residential	$300 plus $10 per acre
Non-Residential	$300 plus $10 per acre

Final Plat:

Single-Family Residential	$150 plus $2 per lot
Multi-Family Residential	$150
Non-Residential	$150

Development Plat:

Single-Family Residential	$150 plus $2 per lot
Multi-Family Residential	$150
Non-Residential.	$150

Replat:

Single-Family Residential	$200 plus $2 per affected lot
Multi-Family Residential	$200
Non-Residential	$200

Amended Plat:	$150
Plat Vacation:	$100 plus County fees
Minor Plat:	$150
Plat Filing (i.e., at the County):	$50 plus County fees
Infrastructure Inspection Fee:	3% of infrastructure cost
Change Street Name (after preliminary plat approval; each name):	$100

Landscape/Irrigation Plan
(for required landscaping and living screens, subdivision entrance landscaping, landscaping in the right-of-way and on medians, etc.):
$100

Rezoning/SUP Request
Base Fee $250
Property Owner Notification (all properties within 200 feet of request) $2.00 per property owner
Maximum Fee $1,500

Site Plans
Base Fee $200
Property Owner Notification (all properties within 200 feet of request) $2.00 per property owner
Maximum Fee $1,500

Variance Requests
Base Fee $200
Property Owner Notification (all properties within 200 feet of request) $2.00 per property owner

ZONING FILING FEES:
$250.00 for three (3) ret acres or less, plus $10.00 per each additional acres or an/ part thereof. In addition, a $2.00 fee for each property owner within 200 feet of the property requesting zoning change for notifcation by the City of Crandall.   The maximum fee will be $1,500.00.
VARIANCE REQUEST:
$200.00 plus $2.00 for each property owner notified within 200 feet of the request.
PLATTING FEES J

Preliminary Plats

$200.00 plus $2.00 per lot for all subdivisions or $2.00 per acre for commercial, industrial not subdivided into lots.

Final   Plats   -

$250.00 plus $2.00 per lot   for all   subdivisions or $2.00 per acre   for   commercial,   industrial not   subdivided   into
lots.

SITE PLANS - requiring Planning and Zoning and/or City Council approval other than   those   required   to be part of a   zoning application.
$200.00 for first three (3) acres, plus $10.00 for each additional acre or any part thereof. In addition, a $2.00 fee for each property owner within 200 feet of the property requesting site plan approval for notification by the City of Crandall.
OTHERS;
$250.00 for certificate of correction, plat adjustment in boundaries, building lines, or other minor features. (NOTE: Plats shall be submitted in its final format.)

FEES ABOVE COVER
one   (1)   initial   review   and   one   (1)   revised   review.
Subsequent reviews will be charged at the same rate as the first initial review allowing for one (1) revised review. All subsequent charges must be paid prior to engineering   review.

EXHIBIT A